## **Online Shop Returns Form**



## Please follow the below procedures for returns:

- 1. Contact the Customer Services department on 02920 370696 / enquiries@orthotix.co.uk
- 2. Our Customer Services team will email you a pre-paid returns address label to print off.
- 3. Please complete all of the requested information below, this can be emailed or sent via post.
- 4. Remember to include a copy of this form with your returned items.
- 5. Please ensure that you have packaged the items securely and the pre-paid returns label is affixed in a suitable position on the outer packaging.
- 6. We are not liable for any items lost of damaged whilst being returned.

We reserve the right to process any returns that have not followed this procedure or met the terms and conditions stipulated in our returns policy.

Hospital/Company/Name					
Address					
Contact Number					
Contact Email					
Date of Purchase					
Original P/O Number					
Returns (RA) Number					
No Longer Required  Additional information:	Not Suitable	Incorrect Size	Incorrect Pro	oduct	Incorrectly Order
Additional information.					
Please tick for refund	(Products must b	oe in original packagi	ng & be in resa	leable cond	lition)
Product Description		Product Co	ode	Size	Quantity
Returning:					
Exchange for:					